

Community Board Meeting
30th June 2021, 18.00–19.30, Google Meet

Attendance: Community Board Members: 8 members attended Chair: Lesley Charlton RBK: 2 officers attended Absences and apologies: 3 Community Board members	
1.	Welcome - the Chair welcomed attendees.
2.	<p>Constitution - the revised Constitution document had been shared in advance, to seek adoption at the meeting. The Chair invited questions and comments.</p> <p>Section 5.8</p> <ul style="list-style-type: none">a. It was clarified that Caution before Contact is an RBK procedure to alert officers to previously recorded anti-social behaviour.b. It was suggested to amend this section so that existing Board members are “suspended pending the outcome of legal proceedings, and able to resume their position if proceedings cease or are found in their favour.” <p>Section 11.17</p> <ul style="list-style-type: none">c. It was suggested the quorum requirement should state 6 Board Members are present and, in addition, clarify that for every meeting a 50% proportion of resident members should be present. It was clarified that the constitution does have a quorum requirement of 6.d. Alternatively, it was suggested that the proportion of resident members is at least 50/50 to the Council Officer and Countryside Property members present at a meeting, discounting the elected Ward Councillors and independent Chair.e. The board were reminded that the Community Board has its purpose and all members are required to support this collaborative working in the interests of CRE residents in the regeneration scheme.f. There was no agreement or resolution to 11.17 and the comments are noted. <p>Next steps</p> <ul style="list-style-type: none">I. Review of the discussions from the 9 June meeting to assess if points raised then have been incorporated into the Constitution revisions.II. Revise sections 5.8 and 11.17 as per discussions in this meeting.III. Revised Constitution to be circulated, for feedback to be received in advance of the next meeting.IV. Adoption of Constitution to be added as an agenda item to the next meeting.
3.	Minutes and Actions.

	<ul style="list-style-type: none"> a. It was noted by a few members that discussions about the Constitution were not adequately reflected in the minutes of the 9 June meeting. b. As such, the minutes were not approved. c. The Chair asked that comments on future minutes should be received ahead of the meeting. <p>Next steps:</p> <ul style="list-style-type: none"> i. The Chair asked that 9 June minutes be reviewed and revised and circulated ahead of the next meeting for comments in advance.
4.	<p>Updates from the LLP</p> <p>Development update - Countryside Properties provided an update on the planning application since the last meeting and other development activities.</p> <ul style="list-style-type: none"> a. An overview and explanation were provided of the recent public re-consultation of the application. The LPA has distributed a letter to residents involved in the consultation to clarify all the amendments. b. Whilst no date for the planning committee to consider the application has been finalised, Countryside Properties will inform the Community Board once this is confirmed. c. Ground condition survey investigations in the Tadlow car park have been completed, and asbestos surveys in Tadlow are planned for July, which will not impact any residents. d. CCTV surveys of drains will also be conducted in July. This is to confirm more details of the existing drainage and water supply to minimise any disruption to residents. e. An application will be made for temporary construction access to the Hawks Road and Washington Road junction to enable the first stage of the development. It is prudent to make such applications early, it was noted for members that this does not assume a positive planning application outcome. <p>Questions/discussions</p> <ul style="list-style-type: none"> f. It was confirmed that other ground condition surveys will be needed across the estate. g. Previous and current ground condition and drainage issues at Ely Court were noted, which the CCTV investigations should help to clarify. h. The LLP is in regular dialogue with the various planning-related divisions of the GLA. <p>Rehousing Update - the Director of Development provided an update on property acquisitions and tenant rehousing progress.</p> <ul style="list-style-type: none"> i. 50% of Phase 1 leasehold or freehold homes have now been purchased, with 13 remaining. j. Good progress is being made with Grantchester, Washington Road and Willingham Way tenants, 80% have successfully accepted or been moved into suitable homes. Fulbourn and Comberton tenants will be notified of rehousing next.

- k. The procurement of new removals and handyman services is being finalised, to ensure the best service and value for money to residents.
- l. The appeals process has been established and a second independent panel member recruitment is underway, with interviews next week. To date, no appeals have been requested by residents. Similarly, the overall feedback from rehoused tenants requested two weeks after moving, is positive.
- m. Members were given the outputs for the ITHA for the first quarter and it was noted that this is a different scope from the previous ITHA.

Questions/discussions

- n. Information was requested on why some residents have not accepted properties offered to them.
- o. Community Board involvement in the removals procurement would have been helpful, although it was acknowledged this is a boroughwide procurement.
- p. Rehousing survey results graph requires a clearer explanation of axes, and the ITHA reports are confusing. For the ITHA report, it was explained that the output numbers may be greater than enquiry numbers as some residents have more than one topic of enquiry. The evaluation figures are based on voluntary response levels and it was an approach implemented after the commencement of the contract and may not align with the number of enquiries.
- q. It was suggested that publicising the ITHA services is expanded, from reminders in letters to posters on the estate.

Social Value update - the Resident Engagement & Social Value Lead provided an update on recent Social Value activities and future plans.

- r. Covid-19 funds provided by Countryside Properties will be distributed to several local schools, to provide equipment and resources for students from the CRE to meet the needs identified by the school.
- s. The valuable insights provided by the Public Health team and fellows from Kingston Hospital will be presented to the Community Board in the near future. Additionally, the findings will be shared with residents, who will be informed of other opportunities in which they can be involved in upcoming social value initiatives.
- t. It was agreed that Board members would prefer to comment by email on a paper to be received presenting the draft Social Value strategy rather than a special meeting.
- u. Members were asked for any feedback or suggestions for some initial Social Value activities or initiatives for CRE residents to be launched in the coming months. It was suggested that the recent report on needs from the Food Bank be shared with the social value Officer. Any further ideas can be emailed to the social value officer.

Housing & Estate Management update - the Director of Development provided an update on estate management priorities and activities.

- v. The initial focus of resilience work is on lift maintenance and repairs, with procurement underway for enhanced work on lifts in Phases 3–5 blocks. Phase 2 block lifts will be maintained through day-to-day repairs, as will the one Phase 1 lift until such time that they are decommissioned. Remote monitoring of Westwick lift is being piloted for 6 months and if successful will be installed in all remaining lifts.
- w. Remote movement sensors have been procured with Internet of Things funding to be installed in Phase 1 voids, alerting the Council to unauthorised access. This pilot aims to improve safety in voids and reduce antisocial behaviour.
- x. It was suggested that community facilities will be provided at Queen Mary Hall when Piper Hall is decommissioned. Residents will be consulted about this meanwhile facility as well as the new Community Hall to be built.
- y. A replacement Resident Support Officer for the CRE is being recruited by Landlord services.

Questions/discussions

- z. Various members commented on the state of disrepair of lifts across the estate, and it was agreed that a report from the Director of Development on recent and current issues affecting them will be provided.

Community Engagement update - the Resident Engagement and Social Value Lead provided an update on recent and upcoming activities.

- aa. Together with the Youth Service, an event to engage with young residents took place over half-term and plans are being finalised for an event to show how their feedback has been incorporated into the scheme design to date.
- bb. Recruitment of 2 additional Resident Board Members, particularly younger residents, could be promoted in an upcoming newsletter and other resident communications.
- cc. Posters and banners have been erected across the estate to remind residents how they can contact the Regeneration team with any questions.

Questions/discussion

- dd. Newsletter frequency was discussed. Board members agreed that short monthly communication was preferable to infrequent newspaper-style letters. Information regarding wider Council services/initiatives could supplement regeneration updates if applicable.

Next steps:

- I. Strategic Rehousing Lead to provide a note on offer refusals and involvement of residents in the procurement.
- II. Data clarification to follow on the rehousing and ITHA reports.
- III. Report on lift issues to be provided. A standing agenda item on lift repair updates to be included for future meetings.
- IV. Monthly newsletters to be discussed with the Strategic Regeneration Communications Manager.

6.	<p>AOB:</p> <ul style="list-style-type: none">a. The Board Member email distribution list is being finalised (awaiting confirmation from one member) and will be shared shortly. Please note that 2 members use the same email address.b. Agenda items for the Community Board forward plan are welcomed; suggestions are to be emailed to the clerk.c. Training requests should also be emailed to the clerk.
7.	<p>Next Meeting/s:</p> <p>It was agreed by members that the next meeting should be in September rather than August and will provide availability via google form</p>