

**Community Board Meeting**  
**Wednesday 8 December 5.30 pm, Google Meet**

<b>Attendance:</b> <b>Community Board Members:</b> 10 members and the Chair <b>JV:</b> 1 (Clerk)	
1.	Apologies for absent members given by the Chair. The meeting was quorate
2.	<p><b>Minutes and Actions</b> — the Chair thanked members for submitting their comments on the minutes and actions in advance and covered these matters at the meeting</p> <p><b>Minutes 15/09</b></p> <ul style="list-style-type: none"> <li>a. Comment: response to this action (3f) does not fully cover what was requested in the meeting. Response: Housing Landlord Services addressing this and the action has been reopened in the log</li> <li>b. Minutes were approved by members</li> </ul> <p><b>Minutes 15/10</b></p> <ul style="list-style-type: none"> <li>c. Comment: clarification on the acronym 'SFRA' in 4i. Response: acronym has been changed to 'Sunflower Residents Association' in the minutes</li> <li>d. Minutes were approved by members</li> </ul> <p><b>Minutes 19/11</b></p> <ul style="list-style-type: none"> <li>e. Comment: add another point. Response: point added as "2d. Members agreed for the Clerk to contact the previous successful applicant to see if they were available to join the Community Board"</li> <li>f. Minutes were approved by members</li> </ul> <p><b>Matter arising:</b></p> <ul style="list-style-type: none"> <li>g. Comment: CB members' notification on the planning consultation newsletter distribution was late. Response: apologies were given for a technical issue (email had failed to send). It was confirmed that since then residents have been sent the engagement newsletter about QMH and will shortly receive a letter about the health and well-being research</li> </ul> <p><b>Action Log:</b></p> <ul style="list-style-type: none"> <li>h. Action 36: No amends to the minutes for 6 June have been received. Members approved the minutes</li> <li>i. A member asked for items in the action log to be kept open until fully completed. It was agreed these items would be marked as 'in progress' until closed</li> </ul> <p><b>Change to Agenda</b></p> <ul style="list-style-type: none"> <li>j. Following three requests to add QMH to the agenda for this evening's meeting, the Chair has permitted a change to the agenda. A time-sensitive agenda item will be heard first and depending on time, other agenda items would be heard after the QMH agenda item</li> </ul>
3.	<p><b>Social Value Strategy</b> — a third revised draft version of the social value strategy was sent to members in advance as well as previous drafts for comments.</p> <ul style="list-style-type: none"> <li>a. A slide presentation was given and outlined the relationship between the social value strategy and the health and well-being research, which has informed the strategy but will have its own projects and priorities</li> </ul>

	<ul style="list-style-type: none"> <li>b. The next steps for the social value programme were given, including the strategy sign off by LLP and the workshops to work with residents to help shape the action plan</li> <li>c. Members were thanked for their comments and questions on the two drafts and given detailed feedback on the responses</li> <li>d. Members approved the strategy</li> <li>e. Members were briefed on 4 early social value projects and asked for feedback and engagement ideas.</li> </ul> <p><b>Questions/discussions</b></p> <ul style="list-style-type: none"> <li>f. It was confirmed that public realm improvements are for phases 3–5</li> <li>g. A member enquired about ideas from Acton Gardens that can be used on the CRE. It confirmed that a range of projects had taken place including gardening and art projects on hoardings, many of which were funded through the Community Chest. It has been worthwhile investing in the later phases at Acton Gardens</li> <li>h. A member suggested haberdashery classes could be held for residents to make their own cushions/soft furnishings</li> </ul>
4.	<p><b>Queen Mary Hall</b> — The Chair opened the conversation to members.</p> <ul style="list-style-type: none"> <li>a. Three members had seen the temporary facility at Acton and expected portacabins at CRE. They felt that the QMH proposal was not sufficient for a temporary facility and portacabins would be more suitable for youth club and general meetings. One Norbiton reported that they have conducted a survey that showed residents were against QMH</li> <li>b. Another member enquired about whether the board could be provided with an options appraisal for portacabins on CRE so that members could compare the options to help inform their view. It was agreed to undertake this work and show location options, technical consideration, as well as the cost/impact to the estate and residents in terms of green spaces, car spaces, play areas, views, services and construction.</li> <li>a. Another member raised concerns about the impact this will have for hall users as they have had poor and stressful experiences with portacabins</li> <li>b. Another member enquired about the requirements of hall users to assess the proposal. It was confirmed that engagement is taking place with residents and former users and this feedback will be incorporated into a summary report</li> <li>c. Chair asked for any further comments, no further comments were given and it was agreed to move onto the next agenda item</li> </ul>
5.	<p><b>Community Chest</b> — members were sent a briefing paper in advance. A slide presentation introduced members to the key elements of this programme that they will be developing including an overview of the programme at Acton Gardens and some starter questions to support initial discussions and guide next steps</p> <p><b>Questions/discussions</b></p> <ul style="list-style-type: none"> <li>a. A member asked about sharing details with the Cambridge Road Estate Residents Association (CRERA) committee. It was confirmed that this</li> </ul>

	<p>had not been marked confidential and this is a board decision. There were no objections to this but it was with the caveat that the budget and carry over would be confirmed [Action]</p> <ul style="list-style-type: none"> <li>b. One member suggested that the Acton model be used and not reinvent the wheel</li> <li>c. A member asked about VIBE S106 funding. This funding has been identified and as it has specific purposes and legal agreement, it cannot be added to the Community Chest. It will still be used to benefit residents within the requirements of the agreement and will fund the public realm project as discussed during item 3</li> <li>d. It was suggested the grant scheme at RBK can provide some expertise and it was confirmed that this has helped shape areas of the briefing and will continue. Key feedback was that members may want to have a quarterly funding stream to support less formal organisations as well as offer application support which the regeneration team provide at Acton</li> <li>e. There was no decision on setting up a sub-group but it was agreed to have open workshop sessions to progress the project between the formal CB meetings. CRERA will review and provide feedback [Action]</li> <li>f. Agreed that it would be helpful to meet with a representative at Acton Gardens Community Chest subgroup to get their feedback [Action]</li> <li>g. A member asked other members to submit some questions and options in advance so that these can be worked through at the workshop [Action]</li> </ul>
6	<p><b>Support for Community Board Members</b> — a paper was sent in advance to members to address two actions raised by members at previous meetings</p> <ul style="list-style-type: none"> <li>a. It was confirmed that members will be supported to participate in the Community Board whether that is through equipment, associated costs or training but there is no budget that the Community Board hold as it is part of the governance structure</li> <li>b. The two options on the Clerk were presented: role within regeneration team or opportunity for a CRE resident as part of the social value programme</li> <li>c. There was a discussion about an independent Clerk. There was no agreement among members and the topic would be brought to a future meeting</li> <li>d. It was agreed that in the meantime the team would review options for the Clerk, review the role profile and share with CB members.</li> </ul>
7.	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>a. Agreed meeting in person at some point but not advisable at present due to Covid</li> <li>b. Awaiting minimum requirement to be achieved (quorate) to set the next meeting</li> </ul>