

Community Board Meeting
Thursday 22 October 2020 6-7pm, Google Meet

Attendance:	
<ul style="list-style-type: none"> 3 resident/community groups reps 2 Norbiton Ward Councillors 3 Joint Venture partnership reps (JV rep) 	
1.	Apologies - 1 ward councillor
2.	<p>Minutes and Actions.</p> <ul style="list-style-type: none"> a. Minutes approved for accuracy b. Matters Arising: <ul style="list-style-type: none"> i. Reprovision of Piper Hall: commitment reconfirmed. An officer has been assigned to this project and has begun to scope the project. An update will be brought to the board meeting in the near future. ii. Business Plan: this has been approved at committee iii. CB member would like printed copies of presentations when possible and documents in word format to enable personal note taking
3.	<p>Selecting New Members</p> <ul style="list-style-type: none"> a. The board was provided with a briefing paper, role profile and proposed questions in advance of the meeting. Officer gave an overview of these papers and how the proposals would enable the board to select new members in a fair and transparent way b. Ward councillor approved of the approach and questions c. Members briefly discussed the number of board places, which has been agreed, as this is a governance structure with specific roles and duties for the programme (and different to a resident or community association). The board has agreed to sub groups which allow a larger number of residents to participate. d. RBK officer updated the board on progress with the youth service to set up a young people's sub group and training and support. e. Members agreed that it was important that recruitment meetings with applicants were relaxed and informal to support residents applying f. Members discussed representation and equality considerations, and the need to recruit residents based on what they can demonstrate that they can bring to the board g. A member raised that they felt their suggested questions had not been included in the proposals. Members were assured that suggestions had been reviewed and shaped the proposed questions and it was offered to demonstrate this to members. This was declined by the chair.

	<ul style="list-style-type: none"> h. A couple of members expressed that they felt that their views were not being taken into account. It was confirmed that a formal response will be provided. i. The chair asked for any further comments or suggestions on the questions and/or approach. None were provided. j. The selection committee were asked to submit their availability to the clerk so that appointments could be booked - it was noted that next week was half term and that this might not be convenient for some residents and members so flexibility will be provided.
4.	<p>ITHA proposal</p> <ul style="list-style-type: none"> a. A draft specification was provided to the board in advance of the meeting. An officer provided an overview of the paper for members. b. A member asked how this specification was different to the current provision. It was confirmed that this role was about providing advice and information for residents on the rehousing process whereas previously it was on the offer, master planning, and ballot. This specification won't require the advisors to work proactively to reach all households but to respond to referrals and enquiries c. There was a discussion on legal and financial advice, which is precluded in the specification. It was advised that this advice requires particular insurance and qualifications and not the role of independent advisor. Ward Councillor advised that the ITHA will need to know the specific issues relating to regeneration and different tenures and rights. d. A member stated the importance of the advisors delivering the work attending the procurement interview e. Ward Councillor noted that it was important to have strong KPIs to monitor and manage the contract. Suggested that referrals should be 3 working days f. It was also noted that it will be important to monitor outcomes for the social value programme so that we can track the ways in which regeneration has improved lives and where residents go g. It was confirmed that the plan is to procure by the end of the year to commence in Jan 2021 and the proposal at present is that the contract will be 3 years and considering the option to extend by one year
5.	<p>Resident Questions</p> <ul style="list-style-type: none"> a. Questions submitted in advance of the meeting about upcoming comms were addressed: <ul style="list-style-type: none"> i. Residents will get information on the rehousing programme and the planning application in the coming months ii. Community Board will be sent some specific tasks for the rehousing programme iii. Planning application newsletter will let residents know how they can participate in this process

6.	AOB: <ul style="list-style-type: none">a. JV rep informed the community board that she will be leaving RBK and was thanked by members for all her hard work and commended for her contribution to the programme.b. Printed version of the planning application briefing is going to be difficult to provide due to volume and size but will review with the architects to see if there is anything that can be adapted
7.	Next Meeting/s: Hold 5 and 11 November for the next meeting in order to provide a timely session to give members a briefing on the planning application